

**Junior College & Degree College**

**Notice & Standard Operating Procedure for SEAT (SIES Education Assistance Trust) SCHOLARSHIP**

**(Applicable only for Self-Financed/Unaided Courses)**

**Junior College (FYJC, SYJC) and Degree College (Only for Undergraduate courses)**

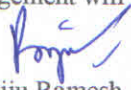
1. Students are eligible to apply for the above scholarship, only if their annual family income is Rs.3,00,000/- or less, and moreover, they should have scored 70% percentage of marks and above in the previous year examination (they should not have any pending ATKT status).
2. Eligible students should download and take print out of the SEAT Scholarship Application form (SEAT Scholarship Application form is uploaded on college website <https://siesascs.edu.in/> along with this notice),
3. Eligible students should read the instructions given in the SEAT Scholarship Application form and fill the required details.
4. Eligible students are also required to fill and submit a google form in addition to SEAT Scholarship Application form. The link for the google form is given below:  
<https://forms.gle/szrDNAEyD4gfBDge7>
5. Eligible students will submit the hardcopy/printout of the SEAT Scholarship Application Form along with supporting documents (please check the list of supporting given below the table) on or before 16<sup>th</sup> September 2025, to the respective Teacher Incharge, as given in the following table. They can also contact these teachers for any further doubts/queries regarding the scholarship.

Sr. No.	Class	Teacher Incharge	Department
1	Degree College – BAMMC, BMS, BMS(Capital Market)	Dr. Manoj Singh	Computer Science
2	Degree College – BSc (Computer Science, Information Technology, Data Science)	Ms. Biju Ramesh	Information Technology
3	Degree College – BSc (Biotechnology)	Ms. Deepika Tambe	Microbiology
4	Degree College – BSc (Environmental Science), TYBA (Psychology)	Ms. Pooja Sawant	Environmental Science
5	Junior College - FYJC & SYJC (Electronics, Computer Science, and Information Technology)	Ms. Amita Acharekar	Electronics (Junior College)

List of supporting documents (self-attested copies) to be attached are as follows:

- Ration Card
- Aadhar Card
- Mark sheets of last 2 years examination
- Salary Certificate / Income Tax Returns of all earning family members
- Mobile bills of last 3 months
- Electricity bills of last 3 months (must be below ₹1000 per month)
- Current academic year's college admission fees receipt
- Bank statements (last 6 months) of all earning family members
- Cancelled cheque of parents bank account (Bank account is mandatory and the account holder's name must be printed on the cheque)

**Important Note:** Disbursement of SEAT Scholarship will be as per SIES Management Policy, and the decision of the Management will be final and non-negotiable.

  
Ms. Biju Ramesh  
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Faculty, Department of Information Technology  
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Dr. Satish Sarfare  
Incharge Principal  
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